

**THE GRAND CHAPTER OF ROYAL ARCH MASONS OF CANADA
IN THE PROVINCE OF ONTARIO**

GRAND SUPERINTENDENT'S ANNUAL RETURN

Chapter:	No:	Meeting at:	Dist. No.:
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At your Regular Convocation to be held on _____, the Grand Superintendent will make his Official Visit. Please insure that the Books requested are available, and the following information completed for this visit. A current copy of the Financial Report must accompany this form.

CHAPTER BOOKS & RECORDS	<input type="checkbox"/> Minute Book	<input type="checkbox"/> Registration Book
<input type="checkbox"/> Outer Guards' Register	<input type="checkbox"/> Book of Marks	<input type="checkbox"/> Cash Book
<input type="checkbox"/> Other:		

Date of Last Official Visit:				
ATTENDANCE	Officers:	Members:	Visitors:	Chapters:

SINCE LAST OFFICIAL VISIT					
CONVOICATIONS	Number Held	Average Attendance			
		Officers	Members	Visitors	Total
Regular					
Emergent					
Special Events					
Number of Convocations where Degrees were conferred:		M.M.M.	M.E.M.	H.R.A.	
MEMBERSHIP ACTIVITY - Report number of occurrences					
Candidates who received Degrees:		M.M.M.	M.E.M.	H.R.A.	
Members Suspended		Members Demitted		Members Deceased	
Members personally contacted regarding:		Suspensions		Demits	
Interview Forms sent to Grand Chapter:		Suspensions		Demits	
Demits withdrawn		Suspensions avoided		Memberships restored	

CURRENT CHAPTER MEMBERSHIP	DISTRICT PER-CAPITA ASSESSMENT PAYABLE		
Resident Members			
Non-Resident Members	(A)	x Per-Capita Fee \$	= \$
Life Members	Please have Cheque prepared. It is payable to:		
Honourary Members			
TOTAL	(A)		

EMAIL SUMMONS – Answer the following concerning using Email to distribute the Chapter summons					
Interested to Email	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Has a Companion attended the seminar	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Presently using Email	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Intend to use Email	<input type="checkbox"/> Yes	<input type="checkbox"/> No

CURRENT FINANCIAL STATUS			
Exaltation Fee \$	Affiliation Fee \$	Resident Dues \$	Non-Resident Dues \$
Other Fees (explain) \$		Amount paid out for Benevolence \$	
Total number of Members in Arrears		Total value of all Arrears \$	
INSURANCE COVERAGE		<input type="checkbox"/> Carried by Chapter	<input type="checkbox"/> by Temple Board
Building \$	Furniture \$	Regalia \$	Liability \$

CERTIFICATION BY CHAPTER			
REGISTRATION for new Members (M.M.M.) reported to Grand Chapter within 10 days		<input type="checkbox"/> Yes	<input type="checkbox"/> No
CONFERRED Degrees (M.E.M., H.R.A.) are reported to Grand Chapter within 10 days		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Amount owing to Grand Chapter for	Per-Capita Dues \$	Other Fees \$	
_____		_____	
First Principal		Scribe Ezra	

Sincerely & Fraternally
TGC08 03/09

_____ Ex. Comp. _____
Secretary to the Grand Superintendent