

THE GRAND CHAPTER ROYAL ARCH MASONS OF CANADA IN THE PROVINCE OF ONTARIO

REPORT by the GRAND SUPERINTENDENT of his OFFICIAL VISIT to a ROYAL ARCH CHAPTER

NOTE: All statistics shall be as of the date of the Official Visit
Two copies of this form must be mailed / FAXed to the Grand Scribe Ezra within one week of the Official Visit.
The original should be retained in the Grand Superintendent's permanent file

Date of Visit: _____

Chapter: _____ No. _____ District No. _____

Meeting at _____, Ontario

Please provide the following **INFORMATION** for the Official Visit

1. First Principal Present	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If no, reason:		
2. Second Principal Present	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If no, reason:		
3. Third Principal Present	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If no, reason:		
4. Attendance	Other Officers:		Members (not Officers):		Visitors:
5. Times	Chapter opened:		Lodge opened:		6. Grand Superintendent received:
7. Was the Grand Superintendent officially and properly received ?				<input type="checkbox"/> Yes	<input type="checkbox"/> No
8. Time Banquet hour completed:					
9. Degree	<input type="checkbox"/> Conferred	<input type="checkbox"/> Exemplified	<input type="checkbox"/> M.M.M.	<input type="checkbox"/> M.E.M.	<input type="checkbox"/> H.R.A.
			Excellent	Good	Fair
			Below Standard		
10. Were the Officers proficient in the Ritual					
11. What was the proficiency of the Presiding Officer					
12. What was the general effectiveness and solemnity in presenting the Degree					
13. Was music provided ?		<input type="checkbox"/> Yes	<input type="checkbox"/> No		
14. What was the general deportment of the non-participating Companions during the Degree ?					

Please provide the following **STATISTICS** for the period indicated

15. Number of Regular Convocations held since the last Official Visit of the Grand Superintendent					
16. Average Attendance (Other than Installation)		Officers:		Members:	
		Visitors:			
18. Attendance at Installation		Officers:		Members:	
		Visitors:			
19. Number of times each Degree worked since the last O.V.			M.M.M.	M.E.M.	H.R.A.
20. Number of Candidates receiving Degrees during this period			M.M.M.	M.E.M.	H.R.A.
21. Numbers and types of additional meetings held during this period					
Emergent Meetings:		Master Mason Nights:		Social Events:	
				Others:	

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	Excellent	Good	Fair	Causes Concern
22. Financial Standing of the Chapter				
23. Prospects of the Chapter				
Membership				
Officers				
Candidates				
24. Condition of paraphernalia				

Please provide the following information about the **RECORDS** of the Chapter

25. Condition and appearance of record book	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair
26. Minute book completed as per prescribed form ?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
27. Membership ledger completed as per prescribed form ?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
28. Cash book in proper order ?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
29. Book of Marks up to date ?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
30. Register book for members and visitors completed as per prescribed form ?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
31. Scribe Ezra's Manual (Red 3 ring binder) present ?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
32. Have financial statements as required been properly audited before installation ?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
33. Has Grand Superintendent signed the Minute Book ?		<input type="checkbox"/> Yes	<input type="checkbox"/> No

34. Grand Superintendent's detailed summary of the condition of the Chapter. Instructions issued to the First Principal (attach a separate sheet if necessary)			
35. Return Visit Required ?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	Date, if required:

Signature of the Grand Superintendent